

OMAHA



NEBRASKA

**Executive Officers**

**Members**

Jason Sheridan, Chairman  
Jerome Hamilton, Vice-Chairman  
Alan Harlan, Treasurer  
Dustin Lovejoy, Secretary

**Members**

Leander Merrick  
Galen Aldrich Sr.  
Calvin Harlan

**RESOLUTION NO. 24-87  
OF THE  
OMAHA TRIBE OF NEBRASKA**

**RE:** A21AV1022 ARPA HIP MODIFICATION OF SCOPE OF WORK & BUDGET & EXTENSION

**WHEREAS:** The Omaha Tribe of Nebraska is a federally recognized Indian tribe, organized under a constitution and bylaws approved by the Secretary of Interior on April 30, 1936, pursuant to Section 16 of the Indian Reorganization Act of June 18, 1934; and

**WHEREAS:** pursuant to Article III, Sec.1 of the constitution of the Omaha Tribe of Nebraska, the governing body of the Omaha Tribe shall also be known as Tribal Council; and

**WHEREAS:** Article IV, Section 1 (j) of the Constitution of the Omaha Tribe of Nebraska provides the Omaha Tribal Council with the power to safeguard and promote the economy and general welfare of the Omaha Tribe; and

**WHEREAS:** The Omaha Tribe of Nebraska was awarded \$230,564 to assist eligible tribal members with essential home weatherization projects. Due to the increase in cost of materials, the Omaha Tribe prepared a change in the scope of work and budget to allow for a maximum of \$10,000 per household for weatherization repairs.

**WHEREAS:** The Omaha Tribe of Nebraska was unable to complete the project in the time allotted due to a shortage of available contractors due to the Covid-19 Pandemic. The Omaha Tribal Council is requesting an extension of the period of performance to allow for adequate time to complete the Home Improvements.

**NOW THEREFORE, BE IT RESOLVED THAT:** The Omaha Tribal Council adopts the policy and procedures for the ARPA Home Improvement Program, the updated scope of work and budget to address current market costs. The Omaha Tribe also requests an extension of the period of performance to December 31, 2024 to allow for adequate time to complete the project.

**CERTIFICATION**

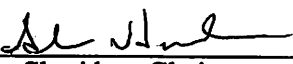
This is to certify that the foregoing resolution was considered at a duly called meeting of the Omaha Tribal Council on the 8<sup>th</sup> day of May, 2024, and was adopted by a vote of: \_\_\_ for; \_\_\_ against; \_\_\_ abstaining; with the Chairman not voting. A quorum of \_\_\_ was present.

MEMBERS VOTE:	YES	NO	ABSTAIN
Jason Sheridan			X
Jerome Hamilton	X		
Dustin Lovejoy	X		
Alan Harlan			absent
Leander Merrick			absent
Galen Aldrich Sr.	X		
Calvin Harlan	X		

**Submitted by:**

 \_\_\_\_\_ 5/10/24  
 Dustin Lovejoy, Secretary Date  
 Omaha Tribal Council

**Attest:**

 \_\_\_\_\_ \_\_\_\_\_  
 Jason Sheridan, Chairman Date  
 Omaha Tribal Council



# THE OMAHA TRIBE

## American Rescue Plan Act

### *Home Improvement Program Policy*

The Omaha Tribe (Tribe) was awarded \$230,564 through the American Rescue Plan Act-Housing Improvement Program (HIP), administered through the Indian Self-Determination and Education Assistance Act, P.L. 93-638, 25 CFR Part 900. Through the HIP, the Omaha Tribe will assist eligible tribal citizens through the Housing Improvement Program. The Housing Improvement Program allow tribal citizens to stay in their homes safely during the COVID-19 pandemic.

There are two categories of available assistance. An applicant may choose one of the following programs:

- **Window Replacement Program:** This program will replace existing windows in the home with those intended for winter weather. This will keep homes warm and habitable during winter months as well as lower the cost of heating for tribal members.
- **Home Skirting and Heat Wrapping Program:** This program supports Omaha citizens that need crucial skirting and water pipe heat-wrapping to improve living conditions in the home. This project will significantly reduce the freezing of pipes during winter months.

#### **Eligibility:**

To qualify for the Omaha Tribe's Housing Improvement Program, the applicant must be an enrolled citizen of the Omaha Tribe. An eligible person may be a homeowner or renter. All Omaha tribal members are eligible for both the Window Replacement and Home Skirting and Heat Wrapping Program so long as they live within the service area of the Omaha Tribe.

#### **Application Requirements:**

To apply for Omaha's Housing Improvement Program, all applicants must submit all of the following documents:

1. Fully Completed Housing Improvement Application Form.
2. Verified tribal enrollment (active Tribal ID or enrollment number).
3. Statement that the home is the tribal citizen's primary residence.
4. Proof of home ownership (i.e., mortgage deed) or a rental agreement.

**Deadline to Apply: September 1, 2024.**

Please fully complete the application and return to Cynthia Grant @  
Cynthia.l.grant@theomahatribe.com

**\*All ARPA HIP Repairs must be completed by December 31, 2024.**

**Processing Applications:**

Applicants will be ranked according to the following point system.

Priority	Points
Homeowner	5
Elder (55+) in Home	4
Veteran in Home	3
Crowded Home (4+ Residents)	2
Disability/Disease	1

**Fair and Uniform Services**

The Omaha Tribe shall provide services under this Contract in a fair and uniform manner and shall provide access to an administrative or judicial body empowered to adjudicate or otherwise resolve complaints claims, and grievances brought by program beneficiaries against the Omaha Tribe arising out of the performance of the Contract.

**Appeal Process**

Community members that are dissatisfied with any decision made by ARPA Director can give their written concern/complaint to the Chief Tribal Officer within 10 working days of the decision. The CTO will gather all pertinent information to investigate the matter. The CTO will issue a written decision within 10 working days of receipt of appeal.



# THE OMAHA TRIBE

## American Rescue Plan Act

### Home Improvement Program

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There are two categories of available assistance. An applicant may choose one of the following programs:

- **Window Replacement Program:** This program will replace existing windows in the home with those intended for winter weather. This will keep homes warm and habitable during winter months as well as lower the cost of heating for tribal members.
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#### Eligibility:

To qualify for the Omaha Tribe's Housing Improvement Program, the applicant must be an enrolled citizen of the Omaha Tribe. An eligible person may be a homeowner or renter. All Omaha tribal members are eligible for both the Window Replacement and Home Skirting and Heat Wrapping Program so long as they live within the service area of the Omaha Tribe.

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**Deadline to Apply: September 1, 2024.**

Please fully complete the application and return to Cynthia Grant @ [Cynthia.l.grant@theomahatribe.com](mailto:Cynthia.l.grant@theomahatribe.com)

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### Applicant Personal and Contact Information

<b>Applicant Full Name</b>			
<b>Date of Birth</b>		<b>Tribal Enrollment Number</b>	
<b>Full Address (Street, City, Zip)</b>			
<b>Phone Number</b> (   ) -		<b>Email Address</b>	
<b>Is this home your primary residence?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>			
<b>Which Housing Improvement Program are you participating in?</b>		<input type="checkbox"/> Window Replacement Program <input type="checkbox"/> Skirting and Heat Wrap Program	

### Family Information

Please list all other persons living in the household on a permanent basis. Start with the oldest and provide Name, Date of Birth, Relationship to Applicant, and enrollment information if applicable. If you need more space, please use a blank sheet of paper.

Name	Date of Birth	Relationship to Applicant	Enrolled in the Omaha Tribe
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
Does anyone in the household have a permanent disability? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If yes, provide the name of the family member and proof of condition.</i>			
Does anyone in the household have a medical condition? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If yes, provide the name of the family member and proof of condition.</i>			

Application Checklist		
<input type="checkbox"/> Fully completed Omaha HIP Application	<input type="checkbox"/> Proof of enrollment	<input type="checkbox"/> If claiming veteran status, proof.
<input type="checkbox"/> Proof of home ownership (warranty deed or tribal assignment) or rental agreement.	<input type="checkbox"/> If a member of the household has a medical condition/disease/disability, statement from a healthcare provider.	

**Applicant Certification**

I certify that all the answers given are true, complete, and correct to the best of my knowledge and belief, and they are made in good faith. This certification is made with the knowledge that the information will be used to determine eligibility to receive financial assistance, and that false or misleading statements may constitute a violation of 18 U.S.C. 1001.

This application contains material covered by the Privacy Act. No record will be communicated to anyone or any agency unless requested in writing, by the applicant, or unless an officer or employee of the Tribe or other Federal agency requires it in the performance of their duties.

<b>Printed Name:</b>	
<b>Signature:</b>	<b>Date:</b>

**For Omaha Tribe Official Use Only**

Date application received by the Tribe:	
Tribal enrollment verified? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Verified:
Proof of homeownership <input type="checkbox"/> Yes <input type="checkbox"/> No	
Proof of medical condition/disease/disability, if applicable <input type="checkbox"/> Yes <input type="checkbox"/> No	
Proof of veteran status, if applicable <input type="checkbox"/> Yes <input type="checkbox"/> No	



**OMAHA TRIBE OF NEBRASKA  
ARPA HIP  
FY 2024 BUDGET**

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<b>A. Personnel</b>			<b>\$ 0.00</b>
A.1	<i>Contractual labor only</i>		
<b>B. Fringe</b>			<b>\$ 0.00</b>
B.1	<i>Contractual Labor only</i>		
<b>C. Supplies</b>			<b>\$ 180,564.00</b>
C.1	Material/Supplies	\$ 180,564.00	
<b>D. Contractual</b>			<b>\$50,000.00</b>
D.1	Contractor Labor	\$50,000.00	
<b><i>Total Administrative Costs</i></b>			<b>\$ 230,564.00</b>

**to that resolution.**

The Omaha Tribe of Nebraska BIA-HIP authorizing resolution is Document 1.

**E. The name, title and signature of the authorized representative of the Indian tribe or tribal organization submitting the contract proposal**

Point-of-Contact: Chairman Leander Merrick

Email Address: leander.merrick@theomahatribe.com

Signature: 

**F. Date of submission to the BIA and the name of the office where the application was submitted.**

Date Submitted: 1/14/20 @ da:-

**Submitted to: Superintendent  
Bureau of Indian Affairs  
Winnebago Agency**

**G. A brief statement of the programs, functions, services, or activities that the tribal organization proposes to perform, including:**

The Omaha Tribe (Tribe) was awarded \$230,564 through the American Rescue Plan Act-Housing Improvement Program (HIP), administered through the Indian Self-Determination and Education Assistance Act, P.L. 93-638, 25 CFR Part 900. Through the HIP, the Tribe will assist eligible tribal citizens with home repairs as it relates to weatherization of the home. The Housing Improvement Program will allow tribal citizens to stay in their homes safely during the COVID-19 pandemic.

Specifically, projects under the Omaha Tribe's Housing Improvement Program will relate to weatherization of homes. The Omaha Tribe lies within both Nebraska and Iowa. During the winter months, temperatures in this region can dip well below 0° F. In addition to inclement winter weather, many Omaha Tribal Members live in old, cheap, or otherwise dilapidated homes. The conjunction of both of these conditions has led to unsafe living conditions for tribal members.

Eligible tribal members will have the option to choose one of two Housing Improvement Projects: 1) Window Replacement, or; 2) skirting replacement and heat wrap for pipes under the home.

The urgency to improve these homes has been significantly increased due to the COVID-19 pandemic. Tribal members have been asked to stay home to mitigate the spread of COVID-19 beginning in the spring of 2020. Some tribal members live in conditions that do not allow them to safely quarantine, and therefore risk contraction of COVID-19. Improving such homes allows the Omaha Tribe to improve living conditions of tribal members, as well as limits the spread of COVID-19 by displaced tribal members

**1. A description of the geographical service area, if applicable, to be served.**

- a. Enrolled Omaha tribal members.

**2. The estimated number of Indian people who will receive the benefits or services under the proposed contract.**

The Omaha Tribe was awarded \$230,564. The maximum repairs or renovations shall not exceed \$107,000 for any one dwelling. Therefore, the number of tribal members who will receive benefits from this contract is estimated at 2332.

**3. An identification of any local, Area, regional, or national level departmental programs, functions, services, or activities to be contracted, including administrative functions.**

Not Applicable.

**4. A description of the proposed program standards.**

**Scope of Work:**

Eligible tribal members will have the option to choose one of two Housing Improvement Projects, up to \$107,000: 1) Window Replacement, or; 2) skirting replacement and heat wrap for pipes under the home.

**Eligibility:**

- **Enrolled in the Omaha Tribe:** To qualify for the Omaha Tribe's Housing Improvement Program, the applicant must be an enrolled citizen of the Omaha Tribe.
- **Homeowner:** An eligible person must be a homeowner or a renter with a rental agreement.

**Application Requirements:**

To apply for Omaha Tribe's Housing Improvement Program, all applicants must submit all of the following documents:

1. Fully Completed Omaha Tribe' Housing Improvement Project Application Form.
2. Verified tribal enrollment (active Tribal ID or enrollment number).
3. Statement that the home is the tribal citizen's primary residence.
4. Proof of home ownership (i.e., mortgage deed) or a rental agreement.

Deadline to Apply: ~~Sept~~December 15, 2024

**Processing Applications:**

Once the Omaha Tribe's ARPA Housing Director receives the Housing Improvement Program Application Form (Document 2), the review process will begin to determine the applicant's eligibility. The Housing Director will rate the eligible applications and assign numeric values according to the Tribe's priority list; using the Housing Improvement Program Applicant Ranking Tool (Document 3-Applicant Database Tab). In case of a tie, the tiebreaker will be based on a first-come, first-serve basis.

Priority	Points
Homeowner	5
Elder (55+) in Home	4
Veteran in Home	3
Crowded Home (4+ Residents)	2
Disability/Disease	1

Once an applicant is selected, the ARPA Housing Director will create a case file for the tribal citizen and begin the scope of work according to the application:

The ARPA Housing Director will prepare a scope of work, schedule a contractor, and a cost estimate for the windows/skirting/heat wrap. The tribal citizen will be asked to concur with the scheduled work by signing a copy of the notice. Once the copy of the notice is signed, the project can proceed with contracting. The Tribe will be responsible for obtaining quotes and bids within a timely manner consistent with Procurement Policies and Procedures and approving payments upon completion of the project. Upon completion of the project, the tribal citizen must sign a Housing Improvement Program-Certification of Final Completion Form (Document 4).

**5. An identification of the program reports, data and financial reports that the Indian tribe or tribal organization will provide, including their frequency.**

1. Federal Financial Report (SF-425) -This report will include allocation, expenditures, and any available funds not expended for the contract period annually.
2. HIP - Tribal Annual Performance (TAPR) - This report will include both a narrative and the following data points (Document 3- TAPR Report Tab):
  - a. Total amount of eligible applicants.
  - b. Total amount of applicants that were providing housing improvement services.
  - c. The names of applicants that received services.
  - d. For each project:
    - i. Start date
    - ii. Completion date

- iii. Total cost of the project
- iv. Brief description of the service

**6. A description of any proposed redesign of the programs, services, functions, or activities to be contracted.**

The program budget per applicant will be increased from \$7,000 to \$10,000 to reflect increased costs of materials. Eligibility is being expanded to include renters due to most of the homes needing repairs are occupied by renters. No redesign of programs is requested.

**7. Minimum staff qualifications proposed by the Indian tribe and tribal organization, if any (with descriptions)**

Not Applicable.

**8. A statement that the Indian tribe or tribal organization will meet the minimum procurement, property and financial management standards set forth in Subpart F, subject to any waiver that may have been granted under Subpart K.**

The Tribe will meet the minimum procurement property and financial management standards set forth in Subpart F.

**H. The amount of funds requested, including: \$230,564**

1. An identification of the funds requested by programs, functions, services, or activities, under section 106(a)(1) of the Act, including the Indian tribe or tribal organization's share of funds related to such programs, functions, services, or activities, if any, from any Departmental local, area, regional, or national level.

<b>TRIBE</b>	
American Rescue Plan Act	
Housing Improvement Program Budget	
Contractor Labor	\$50,000
Materials/Supplies	\$180,564
Total Budget	\$230,564

2. An identification of the amount of direct contract support costs, including one-time start, or pre-award costs under section 106(a)(2) and related provisions of the Act, presented by major categories such as:

- i. Personnel (differentiating between salary and fringe benefits)

- ii. Equipment
- iii. Materials and supplies
- iv. Travel
- v. Subcontracts
- vi. Other appropriate items of

cost Not Applicable.

3. An identification of funds the Indian tribe or tribal organization requests to recover for indirect contract support costs. This funding request must include either:

- i. A copy of the most recent negotiated indirect cost rate agreement; or
- ii. An estimated amount requested for indirect costs, pending timely establishment of a rate or negotiation of administrative overhead costs.

Not Applicable.

4. To the extent not stated elsewhere in the budget or previously reported to the Secretary, any pre-award costs, including the amount and time period covered or to be covered; and

Not Applicable.

5. At the option of the Indian tribe or tribal organization, an identification of programs, functions, services, or activities specified in the contract proposal which will be funded from sources other than the Secretary.

None.

I. The proposed term of the contract:

FY 2022 - 2023

Start Date: June 1, 2022

Ending Date: December 31, 2024

J. In the case of a cooperative agreement, the nature and degree of Federal programmatic involvement anticipated during the term of the agreement.

Not Applicable

K. The extent of any planned use of Federal personnel and Federal resources.

Will Bureau staff be hired by the tribe under this contract? Not Applicable

Will elected officials be hired as staff under this contract? Not Applicable

What BIA positions will be utilized under this contract? List the positions or Not Applicable (NA). if no positions are required under this contract. Not Applicable

- L. Any proposed waiver(s) of the regulations in this part.

Approved Housing Improvement Program Waiver for the American Rescue Plan Act Housing Improvement Funds from C. O.

- M. A statement that the Indian tribe or tribal organization will implement procedures appropriate to the programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposal contract, or as otherwise required by law.

The Tribe will implement procedures appropriate to the programs, functions, services to be contracted, assuring the confidentiality of disability, medical or information relating to the financial affairs of individuals Omaha tribal members obtained under the proposed contract, or as required by law.

- N. Please state how the tribe/organization will request P638 payments, i.e., annually, lump sum, quarterly, weekly, monthly, as needed, etc.

Lump Sum payments are requested.

- O. Proof of insurance coverage (41CFR 14H-79.611).

The following insurance is requested, most will need items 1,2 and 5

1. Workman's Compensation.
2. Owner's, landlord's and tenant's bodily injury liability insurance with limits of not less than \$50,000 for each person and \$500,000 for each accident.
3. Property damage liability insurance with limits of not less than \$25,000 for each accident.
4. Automobile bodily injury liability insurance with limits of not less than \$50,000 for each person and \$500,000 for each accident and property damage liability insurance with a limit of not less than \$5,000 for each accident.
5. Other insurance not specifically mentioned, when required.

The Proof of Insurance is included in Document 6.

- P. Drug-Free Workplace Certification

The Drug-Free Workplace Certification is included in Document 7.



**Q. Certification Regarding Lobbying. If the agreement is \$100,000 or more, this certificate, with original signature, needs to be attached.**

The Certification Regarding Lobbying is included in Document 8.